

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: Clay High School - ALCS

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 4-13 to 4-16 Destination\*: Ocala, FL  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Florida Public Service Association - (CTSO)

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the new Agent of the Board form. Harold Rutledge

7. Educational Value of Field Trip: 2010 state conference to compete against other schools in the state. This is part of the CTSO program from DOE.

8. Supporting SSS Benchmark(s) with Narrative(s): 01.05

9. Number of Students\*: 7 Number of Chaperones\*: 1

10. Cost Per Student: 200.<sup>00</sup> Budget Code or Source to be charged: \_\_\_\_\_  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 3:00pm Returning Time\*: 3:00pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

RECEIVED  
JAN 15 2009  
BY:

Harold Rutledge  
Teacher, Team Leader, Department Head, Etc.

Paul Taylor  
Principal

[Signature]  
District Office Approval

APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

APPROVED: M. DePuy  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

SCHOOL DISTRICT OF CLAY C  
FIELD TRIP REQUEST

1. School Requesting: FIHS
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_
3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no
4. Dates of Field Trip\*: 3/6 - 3/7 Destination\*: Disney's Wide World of Sports  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Golden Girls Dance Team
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: Dance Team Nationals
8. Supporting SSS Benchmark(s): \_\_\_\_\_
9. Number of Students\*: 17 Number of Chaperones\*: 5
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 9 AM (3-6) Returning Time\*: (3-7) 10 PM

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

RECEIVED  
JAN 15 2010  
Central Education

A. DePuy  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
M. DePuy  
District Office Approval

44

APPROVED: M. Taylor Hicks  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

SCHOOL DISTRICT OF  
FIELD TRIP RE

1. School Requesting: Fleming Island High School
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: East Coast Transportation (Short Bus)
3. Trip(s) overnight: yes \_\_\_\_\_ no X Trip(s) out-of-state: yes X no \_\_\_\_\_
4. Dates of Field Trip\*: March 22, 10 Destination\*: Cumberland Island / St. Mary's Ga  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Creative Photo Classes / Photography Club / AP Art
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: The students will gain an understanding of how to use tools, digital media, technology in a real world setting. How to elicit a variety of responses through image making, to gain an understanding of historical and cultural contexts, making connections between the visual arts and the real world.
8. Supporting SSS Benchmark(s): See Attached
9. Number of Students\*: 30 Number of Chaperones\*: 3
10. Cost Per Student: 65<sup>00</sup> / 70<sup>00</sup> Budget Code or Source to be charged: Photo Club Account  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 7:30 am Returning Time\*: 7:00

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

**APPROVED**  
JAN 15 2010

M. Taylor Hicks  
Teacher, Team Leader, Department Head, Etc.  
S. Taylor  
Principal  
M. Taylor Hicks  
District Office Approval

45



APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

SCHOOL DISTRICT OF CLAY CO  
FIELD TRIP REQUEST

1. School Requesting: Fleming Island HS

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier \_\_\_\_\_ Other  \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no

4. Dates of Field Trip\*: April 7-11, 2010 Destination\*: Tampa, FL  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: International Thespian Society Troupe 6687

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. Beth Single

7. Educational Value of Field Trip: Drama Conference & competition.

8. Supporting SSS Benchmark(s): Th<sup>A</sup> 1.4, 2.4, 2.3, 2.4.1, Th<sup>B</sup> 1.4.1, 1.4.2, Th<sup>D</sup> 1.4.2, 1.4.3 Th<sup>E</sup> 1.4.3, 1.4.4, 1.4.5

9. Number of Students\*: 13 Number of Chaperones\*: 3

10. Cost Per Student: 220/300 Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: April 7, 2010 Noon Returning Time\*: April 11<sup>th</sup>, 2010 @ 2pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

RECEIVED  
JAN 27 2010

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

46

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

1. School Requesting: Fleming Island High School

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s X Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes X no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no X

4. Dates of Field Trip\*: 4/15 - 4/18/10 Destination\*: Orlando, FL  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Math Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. Howard Altman

7. Educational Value of Field Trip: Florida has the strongest math competitions in the entire country along with the #1 school in the country. We are building a strong team and desire to be competitive nationally.

8. Supporting SSS Benchmark(s): All High School Math Standards.

9. Number of Students\*: 2 boys + 2 girls Number of Chaperones\*: 2 (my wife and I)

10. Cost Per Student: \$150.00 Budget Code or Source to be charged: 3504  
(Examples: Internal Accounts, 5100-331, Athletic Department)

11. Departure Time\*: 7:30 AM Returning Time\*: 12:00 Noon  
~~7:30 AM~~ ~~9:00 PM~~

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

RECEIVED  
FEB - 4 2010

[Signature]  
Teacher, Team Leader, Department Head, Etc.

[Signature]  
Principal

[Signature]  
District Office Approval

48

SCHOOL DISTRICT OF CLAY  
FIELD TRIP REQUEST

APPROVED: [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

MHS

1. School Requesting: \_\_\_\_\_

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes \_\_\_\_\_ no  Trip(s) out-of-state: yes  no \_\_\_\_\_

4. Dates of Field Trip\*: 3/3/2010 Destination\*: Southwest Georgia Technical College  
Thomasville, Ga  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: FFA

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_

7. Educational Value of Field Trip: Students will experience the opportunity they have to attend SW Tech College in the area the John Deere Tech Program. Students are given the opportunity to see career choices out there.

8. Supporting SSS Benchmark(s): 7.01 - identify & describe leadership characteristics  
21.02 - identify appropriate work & personal habits.  
8.04 - enhance written & oral communication skills.

9. Number of Students\*: 12 Number of Chaperones\*: 2

10. Cost Per Student: ~~6.00~~ Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 6:45 am Returning Time\*: 5:00 pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_  
\_\_\_\_\_

RECEIVED  
FEB - 3 2010  
BY: \_\_\_\_\_

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

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SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

APPROVED: *[Signature]*  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

1. School Requesting: MIDDLEBURG H.S.

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier X Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes X no \_\_\_\_\_ Trip(s) out-of-state: yes X no \_\_\_\_\_

4. Dates of Field Trip\*: 5 MAR 10 - 7 MAR 10 Destination\*: GAINSVILLE, GA.  
\*For school buses ... if more than one bus is requested, reference bus request form.

5. Group Taking Trip: NSPOTC

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. N/A

7. Educational Value of Field Trip: STATE DULL COMPETITION (AREA-12)  
ATH. COMPETITION

8. Supporting SSS Benchmark(s): PE A.1.4

9. Number of Students\*: 45 Number of Chaperones\*: 4

10. Cost Per Student: 0 Budget Code or Source to be charged: 3165  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8:00 A.M. Returning Time\*: 3:00 P.M.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: (None)

[Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

22

APPROVED: Mohel [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

SCHOOL DISTRICT OF CI  
FIELD TRIP REQU

1. School Requesting: OPK
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If commercial or other, state type: ERC Travel Tours
3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes  no \_\_\_\_\_
4. Dates of Field Trip\*: 5, 6 MAR 2010 Destination\*: GAINESVILLE, GA  
\*For school buses . . . if more than one bus is requested, reference bus request form.  
(RIVERSIDE MILITARY ACADEMY)
5. Group Taking Trip: NWOTC
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: Regional Drill meet competition -  
Distance is approximately 400 miles; however this is the next  
level of competition.
8. Supporting SSS Benchmark(s): \_\_\_\_\_
9. Number of Students\*: 35 Number of Chaperones\*: 6
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 5 MAR 8:00 AM Returning Time\*: 7 MARCH 4:00 PM  
UPON QUALIFYING FOR COMPETITION IN

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

**APPROVED**  
JAN 12 2010  
e. . . . . location

J. L. [Signature]  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

(10)



APPROVED: M. [Signature]  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

SCHOOL DISTRICT OF CL  
FIELD TRIP REQ

1. School Requesting: Orange Park High School (0252)
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_
3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no
4. Dates of Field Trip\*: April 7 - April 11 Destination\*: Tampa  
\*For school buses . . . if more than one bus is requested, reference bus request form.
5. Group Taking Trip: Drama / (Drama State Competition)
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: Students are competing in Duet Acting, Students will attend workshops during the day and play in the evenings. All workshops run by professional in their field. They can talk with college reps also and also watch students from other schools perform.
8. Supporting SSS Benchmark(s):  
THA. 1.1, THA. 1.1.1, THA. 2.1, THA. 2.1.1.  
THA. 1.2, THA. 1.2.1, TH. E. 1.4.3  
TH. E. 1.2.3 (see attached)
9. Number of Students\*: 4 Number of Chaperones\*: 3 (1F/2M)  
students pay hotel + registration
10. Cost Per Student: \_\_\_\_\_ Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 9am (Wed) Returning Time\*: 3pm (Sunday)

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

JAN 27 2010

P. [Signature] / J. Howell  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
[Signature]  
District Office Approval

12

SCHOOL DISTRICT OF CL  
FIELD TRIP REQUE

APPROVED: Michael Weyer  
ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
FEBRUARY 18, 2010

1. School Requesting: Ridgeview High Sc

2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If commercial or other, state type: \_\_\_\_\_

3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no

4. Dates of Field Trip\*: 4/17/10-4/20/10 Destination\*: Orlando, FL Florida Mall Hotel  
\*For school buses . . . if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Beta Club

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. Jenny VanBuren; Kim Anthony

7. Educational Value of Field Trip: competition in academic areas, talent, and arts; campaign for state Beta office

8. Supporting SSS Benchmark(s): \_\_\_\_\_

9. Number of Students\*: 9 Number of Chaperones\*: 2

10. Cost Per Student: \$315.00 Budget Code or Source to be charged: 3401  
(Examples: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8:00am Returning Time\*: 6:00pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

Jenny VanBuren  
Teacher, Team Leader, Department Head, Etc.  
[Signature]  
Principal  
Michael Weyer  
District Office Approval

RECEIVED  
FEB -3 2010

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